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June 10, 2005

**Do not send manuscripts to the above addresses**

**Guidelines for submission of materials for publication at the  
Karst Waters Institute Co-Sponsored Conference**

**Climate Change: The Karst Record (4<sup>th</sup> ed.)**

Dear Presenter:

We are pleased that you are planning to attend the upcoming conference sponsored by the Karst Waters Institute (KWI). Your extended abstract/short paper, along with others in the conference, will be published in a professionally produced conference volume. This will be distributed to all participants after the conference, and will be available for sale afterwards through KWI Publication Sales.

So that the volume may be produced in a timely and cost-effective manner, we ask that you follow the guidelines listed below in preparing your paper for submission.

1. To be included in the official conference volume, **we must receive your extended abstract/short paper by the deadline of January 15, 2005.**
2. There is a 4-page limit (single spaced) on the length of your submission, though in exceptional cases and with prior permission from the editor, this may be exceeded. You are encouraged to make it as useful as possible, and to include black & white photographs, figures, and tables.
3. Send your manuscript by email to bonac@cas.usf.edu or on a 3-1/2" computer diskette or CD-ROM to Dr. Bogdan Onac at Department of Geology, SCA 528, University of South Florida 4202 E. Fowler Ave, Tampa FL 33620, USA. Follow the layout described on the attached example. This prevents errors from occurring in retyping. Indicate on any disc (or in the email submission) your name, Windows or Mac Format, and word processing program (including version) that was used to write the paper.  
Please also
  - Include one copy of the file in the word processing language that you used, and one in ASCII (text, flat) format. Most word processing programs have this as an output option. The name of the two files should be slightly different.
  - Figures, etc. must be referred to in the text. Type the captions at the end of your manuscript, after any references.
  - Do **not** put actual figures in the word processing document. Figures should be included as separate digital files/hardcopy (see item 4 below). Figure captions should be included as the last page in the word processing file.
4. Photographs, figures, and tables (except for very short tables) should be submitted as separate hard-copy sheets, or as digital (.tif or .pdf) files. We prefer to have both hardcopy and digital. In either case, resolution must be 600 DPI (at final print size) or higher. Pay close attention to quality. Photographs should be original and un-screened prints.

Computer generated figures should be provided in their native file format, as well as 600 dpi tiff files or as encapsulated PostScript (eps). For hardcopy, output on to 600 dpi or greater laserprinters. Avoid gray tones (dot screens) when possible (use patterns instead), and use no lines finer than 1 pt.

Number the figures (this includes photos) and tables as referred to in the text, typing or penciling the number on the back or bottom of hardcopies. The final document will be 8-1/2 by 11 inches or A4. Widths for figures, photos, or tables is either 7.5 or 15 cm (3 or 6 inches). Height can be up to 22.5 cm (9 inches). Please prepare your figures accordingly, remembering that any text must be no less than 6 point when it is in the final size for publication. It is **much** preferable for you to provide us the figure in the final size needed, rather than having us reduce it. If absolutely required, we can accept figures in landscape orientation (wider than high) up to 22.5 cm (9 inches) wide by 15 cm (6 inches) high.

5. If there is more than 1 equation used, they should be sequentially numbered.
6. The volume will not have color graphics so design accordingly.
7. Submission by email of zipped archives is preferred, but postal mail or courier is possible - contact Dr. Bogdan Onac for address.
8. The Author Copyright Transfer Form must be downloaded, printed, and signed by all authors (including co-authors) and sent to:

Dr. Ira Sasowsky  
Department of Geology  
University of Akron  
Akron, OH 44325-4101  
USA

Thank you for your attention to these details. Following them as closely as possible will allow us to produce the highest quality volume in a timely manner.

Ira D. Sasowsky  
KWI Vice President for Communications

## Sample Extended Abstract - KWI Standard Format

THIS IS THE TITLE OF MY EXTENDED ABSTRACT ABOUT *THIOBACILLIS*

John Q. Public and Elmer Stoudt  
Dept of Important Things  
Superb College  
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MYCOUNTRY  
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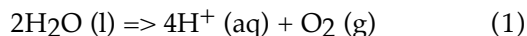
Steven M. Everyman  
Dept. of Unknown Things  
Ultimate University  
Ultimate, Oklahoma 12354  
MYCOUNTRY  
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### INTRODUCTION

Please use a 10-point font for the whole document, single -spaced. Avoid using tabs if possible. You may use headings (and subheadings) if you want; it is not required. Use all caps for level 1 headings; capital first letter for level 2. Leave a blank line after the heading. Use 1-inch margins on the top, bottom, and sides of the extended abstract. Do not indent or center any lines in the text, title, authors, or credits. Do not indent the beginning of paragraphs or references. That will all be done by the production editor. Leave everything on the left side of the page. Make a blank line between paragraphs. Refer to other publications in the following way. Our work is a carryover from the work of Jones, et al. (1980).

### RESULTS

The important equation below shows the relationship that we discovered, also illustrated in Figure 1:



Note that you may number equations as I did above. Please leave a blank line before and after. Sub and superscripts are okay. They will not carry in to the ASCII file; the editor will fix them in the final version, based upon your hardcopy that you send us. Note the references style below. Official style for KWI is the Geological Society of America Bulletin format<sup>1</sup>. Use another if need be; just be sure that all needed information is given, and do not abbreviate journal names. If document is in other than English, a translation of title (in addition to original) is appreciated.

### REFERENCES

Jones, W.J., Smith, E.Z., and Hasenfefer, H.F., 1980, The accuracy of equivalent measures: Journal of Measures, v. 23, no. 2, p. 23-34.

### FIGURE CAPTIONS

Figure 1. Relation showing water dissociating in an unbelievable manner.

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<sup>1</sup> [http://gsa-bulletin.allentrack.net/html/gsab\\_author\\_instructions.html](http://gsa-bulletin.allentrack.net/html/gsab_author_instructions.html) (for reference styles only - other rules mentioned at this site do not apply.)